# Foxit PDF Secure RMS Protector

# (SharePoint Extensions)

**User Manual** 

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Anti-Grain Geometry - Version 1.1

Copyright (C) 2002-2005 Maxim Shemanarev (http://www.antigrain.com)

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## **Chapter 1 - Overview**

Traditionally, sensitive information can only be controlled by limiting access to the networks or computers where the information is stored. After access is given to users, however, there are no restrictions on what can be done with the content or to whom it can be sent. Microsoft Information Rights Management (IRM) enables you to create a persistent set of access controls that live with the content, rather than a specific network location, which will help you control access to files even after they leave your direct control.

Foxit PDF Secure RMS protector extends all the benefits of AD RMS to any PDF document. In addition, Foxit PDF Secure RMS protector provides creation and control of rights to unique PDF features.

Microsoft's Active Directory Rights Management (AD • RMS) solves security problems for enterprise documents created in Microsoft Office. With the inclusion of AD RMS in Windows Server2008, AD RMS has quickly become the default standard for document rights protection.

For the enterprises, they can enforce security policies easily to protect sensitive information, as well as enable each PDF document with additional features such as forms fill out and annotations.

## **Chapter 2 - Getting Started**

This section provides system requirements, install and uninstall instructions for the RMS Protector.

### **4** System Requirements for MOSS 2007

Computer	omputer Operating System Requirement					
RMS Server/ ADRMS	Windows Server •2003	RMS, Internet Information				
Server	with Service Pack • 1	Services (IIS) 6.0, World Wide				
	(SP1)/Windows	Web Publishing Service,				
	Server • 2008 with	Message Queuing (also known				
	Service Pack • 1 (SP1)	as MSMQ), and Microsoft SQL				
		Server™ • 2005 Standard Edition				
DC	Windows Server •2003	Active Directory, Domain Name				
	with SP1	System (DNS)				
ADRMS-DB	Windows • Server • 20	Microsoft SQL Server <sup>™</sup> • 2005				
	03 with SP1	with Service Pack • 2 (SP2)				
SharePoint Server	Windows Server •2003	Office SharePoint Server • 200				
Such as named	with SP1	with RMS Client installed, and				
SPS-SRV		has been added this Server to				
		DC				

### **4** System Requirements for MOSS 2010

Computer	Operating System	Requirement		
ADRMS Server	Windows Server •2008	RMS, Internet Information		
	with Service Pack • 1	Services (IIS) 6.0, World Wide		
	(SP1)	Web Publishing Service,		
		Message Queuing (also known		
		as MSMQ)		
DC	Windows Server •2003	Active Directory, Domain Name		
	with SP1	System (DNS)		
ADRMS-DB	Windows • Server • 20	Microsoft SQL Server™ •2008 R2		
	08 with SP1			
SharePoint Server	Windows Server •2008	Office SharePoint Server • 2010		
Such as named	with SP2	and has been added this Server		
SPS-SRV		to DC		

### Corresponding permissions of Foxit Reader and MOSS

SharePoint service provides three levels rights: Full control, Change, and Read.

Level	Rights of Foxit Reader					
Full control	View, Copy, Modify, Print, View Data, Access, Annotate, Fill					
	Form, Assemble					
Change	View, Copy, Modify, Access, Annotate, Fill Form, Assemble					
Read	View					

The user only can print the document if its library IRM settings have been configured to allow document printing.

### Installing Foxit PDF Secure RMS Protector

### on a SharePoint Server

To install Foxit PDF Secure RMS Protector:

- Stop the IIS Admin service: Start > Settings > Control Panel > Administrator Tools > Services > IIS Admin Service > Stop. Then Close the window.
- Run the Foxit PDF Secure RMS Protector Setup program to install the protector on the server.

😸 Foxit PDF Secure RMS Protector (SharePoint extensions)
Welcome to the Foxit PDF Secure RMS Protector (SharePoint extensions) Setup Wizard
The installer will guide you through the steps required to install Foxit PDF Secure RMS Protector (SharePoint extensions) on your computer.
WARNING: This computer program is protected by copyright law and international treaties. Unauthorized duplication or distribution of this program, or any portion of it, may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under the law.
Cancel < <u>B</u> ack <u>N</u> ext >

- Download PDF icon from <u>http://www.foxitsoftware.com/images/icons/pdficon.gif</u>.
- For MOSS 2007,
  - Copy the downloaded.GIF file to "Drive: \Program Files\Common Files\Microsoft Shared\Web Server Extensions\12\Template\Images".

2. Edit the file "Drive:\Program Files\Common Files\Microsoft Shared\Web server extensions\12\Template\Xml\DOCICON.XML":

- a. Right-click DOCICON.XML file > click Open With > select Notepad.
- b. Add an entry for the .pdf extension as the file's name. For example, type the ICPDF as the name of the .gif file:

<Mapping Key="pdf" Value="pdficon.gif"/>

	프 브 프
le Edit Format View Help	
<pre>?xml version="1.0" encoding="utf-8"?&gt; DocIcons&gt;</pre>	osoft Excel" OpenC ditText="Microsoft "Microsoft InfoP t="Microsoft InfoP t="Microsoft InfoP Excel" OpenContro soft Excel" OpenCo t Excel" OpenContr "Microsoft OneNote "Microsoft PowerPo t="Microsoft Publi .gif" EditText="Mi crosoft Visio" Ope crosoft Visio" Open crosoft InfoPath" f" EditText="Micro
<pre><mapping key="pdf" value="pdficon.gif"></mapping> <mapping accdc"="" edittext="Microsoft &lt;Mapping Key=" key="accdb" value="icaccdb.gif"></mapping> <mapping key="accdc" value="icaccdb.gif"></mapping> <mapping accd"="" asax"="" edittext="Microsoft &lt;Mapping Key=" key="accdc" opencontrol="" value="icasax.gif"></mapping> <mapping key="asax" opencontrol="" value="icasmx.gif"></mapping> <mapping asax"="" edittext="Microsoft Sha &lt;Mapping Key=" key="asax" opencontrol="" value="icatom.gif"></mapping> <mapping dpencontrol="" key="asax" value="icatom.gif"></mapping> <mapping dpencontrol="" key="asax" value="icatom.gif"></mapping> <mapping key="asax" opencontrol="" value="icatom.gif"></mapping> <mapping dpencontrol="" key="asax" value="icatom.gif"></mapping>                <td>Access" OpenContro Access" OpenContro Access" OpenContro rePoint Designer" ePoint Designer" O</td></pre>	Access" OpenContro Access" OpenContro Access" OpenContro rePoint Designer" ePoint Designer" O

c. Click Save on the File menu, and then quit Notepad.

- For MOSS 2010,
  - Copy the downloaded.GIF file to "Drive:\Program Files\Common Files\Microsoft Shared\Web Server Extensions\14\Template\Images"
  - 2. Edit the file "Drive:\Program Files\Common Files\Microsoft Shared\Web server extensions\14\Template\Xml\DOCICON.XML":
    - a. Right-click DOCICON.XML file > click Open With > select Notepad.

b. Add an entry for the .pdf extension as the file's name. For example, type the ICPDF as the name of the .gif file:

<Mapping Key="pdf" Value="pdficon.gif"/>

DOCICON.XML - Notepad	
File Edit Format View Help	
<pre><?xml version="1.0" encoding="utf-8"?> <docicons></docicons></pre>	t Excel" OpenC ext="Microsoft rosoft InfoPat icrosoft InfoP icrosoft InfoP el" OpenContro Excel" OpenCo cel" OpenContr rosoft OneNote rosoft PowerPo icrosoft Publi " EditText="Mi oft Visio" Open oft InfoPath" ditText="Micro
<pre></pre>	ss" OpenContro ss" OpenContro ss" OpenContro int Designer" nt Designer" O
	▶ <i>h</i> .

c. Click Save on the File menu, and then quit Notepad.

3. Perform an iisreset:

1. Click Start > Run > type "cmd" in the Open dialog box> click OK > type "isreset" at the command prompt > Enter.



2. Close the windows.

### **4** Uninstalling Foxit PDF Secure RMS Protector

To uninstall:

- Open the Start Menu > Settings > select "Control Panel".
- Click the "Add or Remove Programs" tab.
- Click the "Foxit PDF Secure RMS Protector" record and then click the "Remove/Uninstalled" button to uninstall it.

Or you can double-click the SharePointPDFProtector.msi setup file that you have used to install Foxit PDF Secure RMS Protector, and perform the following:

 In the Foxit PDF Secure RMS Protector dialog box, select Remove Foxit PDF Secure RMS Protector

😸 Foxit PDF Secure RMS Protector (SharePoint extensions)							
Welcome to the Foxit PDF Secure RMS Protector (SharePoint extensions) Setup Wizard							
Select whether you want to repair or remove Foxit PDF Secure RMS Protector (SharePoint extensions).							
Remove Foxit PDF Secure RMS Protector (SharePoint extensions)							
Cancel < <u>B</u> ack <u>F</u> inish							

• Click Finish button to complete removal.

### Check the version of Foxit PDF Secure RMS Protector

 Please navigate to the folder where Foxit PDF Secure RMS Protector installed. Right-click PDFProtector.dll > choose Properties > click the Details tab, then you can examine the version information of Foxit PDF Secure RMS Protector:

ieral Security	Previous versions
Property	Value
Description File description Type File version Product name Product version Copyright Size Date modified Language Driginal filename	Foxit PDF Secure RMS Protector (Share Application extension 2.0.0.526 Foxit PDF Secure RMS Protector (Share 2.0.0 Build 0526 Copyright (C) 2011 Foxit Corporation 2.10 MB 2011/5/19 14:53 English (United States) PDFProtector.DLL
emove Properties	and Personal Information

## Chapter 3 - Configuring AD RMS to Work with SPS-SRV

**Note:** If you have configured AD • RMS when you were installing SharePoint, please skip this chapter.

### **4** For MOSS 2007

#### To add SPS-SRV to Local Intranet

- 1. Log on SPS-SRV as domain administrator, e.g., WIONS\administrator.
- 2. Click Start. Point to Control Panel, and then click Internet Options.
- 3. Click the **Security** tab, and choose **Local Intranet**, and then click the **Sites** button
- 4. Type **http://SPS-SRV**, and then click **Add**. Note: SPS-SRV is the computer's name of MOSS server.
- 5. Click Close, and then choose OK

#### To add SPS-SRV to the AD · RMS Certification Pipeline

- 1. Log on ADRMS-SRV as CPANDL\Administrator.
- 2. Click **Start**, and then click **Computer**.
- 3. Navigate to C:\Inetpub\wwwroot\\_wmcs\Certification.
- 4. Right-click **ServerCertification.asmx**, and choose **Properties**, and then click the **Security** tab.
- 5. Click **Advanced**>**Edit**, and select the check box **Include inheritable permissions from this object's parent**. Then click **OK** two times.
- 6. Click Edit, and then click Add.
- 7. Click **Object Types**, and select the check box **Computers**, then click **OK**.
- 8. Type the computer's name of MOSS server, such as **SPS-SRV**, and then click **OK**.
- Click OK to close the ServerCertification.asmx Properties sheet. The default Read & Execute and Read permissions are configured for the SPS-SRV computer account object and other accounts' are all inherited from the parent folder.

- 10. Click Start, and then click Command Prompt.
- 11. Type **iisreset**, and then press ENTER.

#### To activate Information Rights Management in Office SharePoint Server 2007

Please do the following:

- 1. Log on SharePoint Server as the administrator.
- 2. Click Start, and point to Administrative Tools, then click SharePoint 3.0 Central Administration.
- 3. Click **Operations**, and choose **Information Rights Management**.
- 4. Click Use the default RMS server specified in Active Directory.
- 5. Click **OK**.

#### To restrict permissions using AD · RMS

- 1. Log on as CPANDL\administrator.
- 2. Click Start, point to All Programs, and then click Internet Explorer.
- 3. Type **http://SPS-SRV** in the address bar, and then click **Go**.
- 4. Click **Shared Documents**, and choose **Library page**, and then click **Library Settings button**.
- 5. Under the **Permissions and Management** heading, click **Information Rights Management**.
- 6. Select the check box **Restrict permission to documents in this library on download**.
- 7. Type **CPANDL Protected** in the **Permissions policy title** box.
- 8. Type **Restrict CPANDL employees from printing** in the **Permission policy description** box.
- 9. Click **OK**.

### **4** For MOSS 2010

#### To add SPS-SRV to Local Intranet

- Log on SPS-SRV as domain administrator, e.g., CPANDL\administrator.
- Click Start, and point to Control Panel, then choose Internet Options.
- Click the **Security** tab, and choose **Local Intranet**, and then click the **Sites** button.
- Type http://SPS-SRV, and then click Add. Note: SPS-SRV is the computer's name of MOSS2010 server.
- Click Close, and then click OK.

#### To add SPS-SRV to the AD · RMS Certification Pipeline

- Log on ADRMS-SRV as CPANDL\Administrator.
- Click **Start**, and then click **Computer**.
- Navigate to C:\Inetpub\wwwroot\\_wmcs\Certification.
- Right-click **ServerCertification.asmx**, and click **Properties**, then choose the **Security** tab.
- Click **Advanced** and choose the **Edit**. Select the check box **Include inheritable permissions from this object's parent**, and then click **OK** two times.
- Click Edit, and then click Add
- Click **Object Types**, select the check box **Computers**, and then click **OK**
- Type the computer's name of MOSS server, such as SPS-SRV, and then click OK
- Click **OK** to close the **ServerCertification.asmx Properties** sheet. The default Read & Execute and Read permissions are configured for the SPS-SRV computer account object and other accounts are all inherited from the parent folder.
- Click Start, and then click Command Prompt.
- Type **iisreset**, and then press ENTER

#### To activate Information Rights Management in Office SharePoint Server 2010

Please do the followings:

- Log on SharePoint Server as administrator.
- Click Start, and point to Administrative Tools, then click SharePoint 2010 Central Administration.
- Click Security (on the left), and then click Configure Information Rights Management under the Information policy heading.
- Click Use the default RMS server specified in Active Directory.
- Click **OK**.

#### To restrict permissions using AD · RMS

- Log on as CPANDL\administrator.
- Click **Start**, point to **All Programs**, and then click **Internet Explorer**.
- Type http://SPS-SRV in the address bar, and then click Go.
- Click Shared Documents, and choose Library page, and then click Library Settings button.
- Under the **Permissions and Management** heading, click **Information Rights Management**.
- Select the check box **Restrict permission to documents in this library on download**.
- Type **CPANDL Protected** in the **Permissions policy title** box.
- Type **Restrict CPANDL employees from printing** in the **Permission policy description** box.
- Click **OK**.

## Chapter 4 - Working with Foxit PDF Secure RMS Protector

### **4** For MOSS 2007

#### To add the domain user to SharePoint site

- In the same Office SharePoint Server 2007 site, click **Home**.
- Click Site Actions and point to Site Settings, and then click People and Groups.
- Click **New**, and then choose **Add Users**.
- Type domain users' names, such as **Ind1@cpandl.cn;Ind2@cpandl.cn** in the **Users/Groups** box, and then click **OK**. A list of users who have the permission to use the SharePoint will be displayed.

Document C	encel News • Reports Search Sites	SICE AC			
	Home > Site Settings > Permissions > Add Users				
	Add Osers. Home				
	Use this page to give new permissions.				
	Add Users	Users/Groups:			
	You can enter user names, group names, or e-mail addresses. Separate them with semicolons.	Ind1@cpandl.cn;Ind2@cpandl.cn			
	Add all authenticated users				
		S./ (1			
	Give Permission	Give Permission			
	Choose the permissions you want these users to have. You can add users to a SharePoint group (which is already assigned to a permission level), or you can add users individually and assign them	<ul> <li>Add users to a SharePoint group</li> </ul>			
	to a specific permission level.	Home Members [Contribute]			
	SharePoint groups are recommended as they allow for ease of permission management across	View permissions this group has on sites, lists, and items			
	multiple sites.	C Give users permission directly			
		🔲 Full Control - Has full control.			
		🔲 Design - Can view, add, update, delete, approve, and customize.			
		Manage Hierarchy - Can create sites and edit pages, list items, and documents.			
		Approve - Can edit and approve pages, list items, and documents.			
		Contribute - Can view, add, update, and delete.			
		Read - Can view only.			
		Restricted Read - Can view pages and documents, but cannot view historical versions or review user rights information.			
		View Only - Members of this group can view pages, list items, and documents. If the document has a server-side file handler available, they can only view the document using the server-side file handler.			

#### To set the group permission in SharePoint site

 Navigate to the **Documents** page, log on as administrator@cpandl.com, clicking the **Settings** drop-down box and select **Document Library Settings**.

Home								
🏄 Document Cent	er							All Sites
Home Document Center	News -	Reports	Search	Sites				,
	Home > [ Docu	ments	enter >   S	Docume	ints			
View All Site Content	Share a d	ocument with	n the team	by addir	ig it to t	nis document library.		
Site Hierarchy	New 🝷	Upload	Action	ns 🝷	Setting			
<ul> <li>Documents</li> <li>Announcements</li> <li>Tasks</li> </ul>	Type ♪ 2 4 2 4 2 4 2 4 2 4 2 4 2 4 2 4	lame iaaa ! NEW ictivePDF-Too leee his documeni	olkit t is read			Create Column Add a column to store ac information about each it Create View Create a view to select of filters, and other display Document Library Se Manage settings such as columns, views, and politi	Iditional .em. solumns, settings. <b>ttings</b> permissions, .y.	11:59 AM 4:36 PM 12:03 PM :26 PM :49 PM

- Click **Permissions for this document library** under Permissions and Management on the Customize Documents page.
- Please click **Home Members** on "Permissions: Documents" page.
- Please choose the permission you need, for example, you can choose the **Contribute-Can view, add, update, and delete.** Then click **OK**.

Home	Welcome administrator 🔻   My Site   My Links 👻   🧕
🎁 Document Center	
Home Document Center News - Reports Search Sites	Site Actions -
Home > Document Center > Documents > Settings > Permissions > Edit Permissions Edit Permissions: Documents	
Users or Groups The permissions of these users or groups will be modified.	Users: Home Members
Choose the permissions you want these users or groups to have.	Permissions:         Full Control - Has full control.         Design - Can view, add, update, delete, approve, and customize.         Manage Hierarchy - Can create sites and edit pages, list items, and documents.         Approve - Can edit and approve pages, list items, and documents.         Contribute - Can view, add, update, and delete.         Read - Can view only.         Restricted Read - Can view user rights information.         View Only - Members of this group can view pages, list items, and documents. But cannot view historical versions or review user rights information.         View Only - Members of this group can view pages, list items, and documents has a server-side file handler available, they can only view the document has a server-side file handler.

 Return to **Documents** page, log on as Ind1@cpandl.com, to download a pdf file to your host.

Home			Welcome Ind1  My Site   My Lin
📁 Document Cent	ter	All Sites	Advanc
Home Document Center	News - Reports Search Sites	н	
	Home > Document Center > Documents Documents		
View All Site Content	Share a document with the team by adding it to this document li	brary.	
Site Hierarchy	Actions -		View: All Documer
Documents	Type Name	Modified	O Modified By
Announcements	🥑 aa	3/12/2009 11:59 AM	administrator
1 asks	2 activePDF-Toolkit	<ul> <li>3/12/2009 12:03 PM</li> </ul>	administrator
	Heee Open Window	3/4/2009 5:26 PM	administrator
	This docu Save Target As	3/4/2009 2:49 PM	administrator
	Brint Target         Cut:         Copy         Copy Shortcut         Baster         Add to Eavorites         Ptoperties		

• Open the download pdf file by Foxit Reader, and left-click **View Permission** to see the **RMS Right**.

2000228_CH5_200520.pdf (SECURED) - Foxit Reader - [000228_C	H5_209520.pdf]	0 - 8 ×
File Edit View Tools Comments Forms Help		
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000228_CHS_200520.pdf ( 🛞		Modify PDFs with Phantom
Permission is currently restricted. Only specified users can a Determine the second	cument Properties X	🖉 view permission 🗸 🗙
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		-
	Security Method: RMS Encryption	
	The full second bar and the seco	
0	The following users have permission to access this document:	
	emiy1@winos.cn Change	
	PDF Rights:	
	OWNER : Document owner	
	VIEW RIGHTS DATA : View other users' right	
	PRINT : Print with high resolution     PRINT HIGH : Print with high resolution	
	FILL FORM : Fill in a form	
	ANNOTATE : Comment in the document	
	ASSEMBLE : Manage pages and bookmarks	
	MODIFY : Modify document	
_	EXTRACT ACCESS : Enable text access for screen reader devices for the visually impaired.	
	VIEW : View Document	
	License Expiration date: 2011-5-21 T10:3 Content Expiration date: 2011-5-21 T10:3	
<u>A</u>		
19	OV Concel	
The state of the s	UK Calice	□ I II III III 153.22% · ⊙ ── Ū ↔

#### To restrict the print permissions using RMS

- In the same Office SharePoint Server 2007 site, click Home.
- Click **Document Center**, and then click **Documents**.
- On the **Documents** page, left-clicking the **Settings** drop-down box and select **Document Library Settings**.
- On settings page, choose **Information Rights Management** under Permissions and Management.
- Choose Allow users to print documents, and then click OK.

Document Center	
ne Document Center News - Reports Search Sites	Site Acti
Home > Document Center > Documents > Settings > Information Rights Management Information Rights Management Settings	t Settings
Information Rights Management (IRM) IRM helps protect sensitive files from being misused or distributed without permission once they have been downloaded from this server.	Restrict permission to documents in this library on download:     Permission policy testing title:         CPANDL Protected         Example: Company Confidential     Permission policy description:         Restrict WINOS employees from printing         Example: Only discuss the contents of this document with other         employees         Allow users to print documents         Allow users to print documents         Allow users to access content programmatically         Users must verify their credentials every:         30        days         Do not allow users to upload documents that do not support IRM         stop restricting permission to documents in this library on:

 Return to **Documents** page, for example log on as Ind1@cpandl.cn, right-click a pdf file and **choose Save Target AS...** to save a pdf file to the local host.

Home			Welcome lod1  My Site   My Lin
瓣 Document Cent	ter	All Sites	Advanc
Home Document Center	News - Reports Search Sites		
	Home > Document Center > Documents Documents		
View All Site Content	Share a document with the team by adding it to this document library.		
Site Hierarchy	Actions -		View: All Documer
Documents Announcements	Type Name	Modified	O Modified By
	🥝 aa	3/12/2009 11:59 AM	administrator
🔯 Tasks	activePDF-Toolkif	<ul> <li>3/12/2009 12:03 PM</li> </ul>	administrator
	Heee Open Heee	3/4/2009 5:26 PM	administrator
	This docu Save Target As	3/4/2009 2:49 PM	administrator
	Brint Target       Cut:       Copy       Copy       Sopy       Sopy       Add to Eavorites       Properties		

• Open the download pdf file by Foxit Reader. Left-click **View Permission** to view the RMS Right of this file. Please see the following picture.

2000228_CH5_200520.pdf (SECURED) - Foxit Reader - [000228_CH	5_200520.pdf]		0 - 5 ×
File Edit View Tools Comments Forms Help			
👝 🔄 🔩 😑 📼 🔍 🕹 💫 🗟 🕯	1 🚔 • 🔏 I 🕅 💶 🔤 📦 📄 🚉 •		
000228_CH5_200520.pdf ( 🛞			Modify PDFs with Phantom
Permission is currently restricted. Only specified users can ad Doc	ument Properties	×	🖉 view permission 🗸 🗡
	Description Security Fonts		
B			
	Security Method: RMS Encryption		
	The following users have permission to access this document:		
	User RMS Right		
	emily1@winos.cn Change		
	PDF Rights:		
	VIEW RIGHTS DATA : View other users' right		
	PRINT : Print with low resolution		
	PRINT HIGH : Print with high resolution		
	🗹 FILL FORM : Fill in a form		
	ANNOTATE : Comment in the document		
	ASSEMBLE : Manage pages and bookmarks		
	MODIFY : Modify document		
-	EXTRACT ACCESS : Enable text access for screen reader devices for the visually impaired.		
	EXTRACT : Extract the contents of the document		
	VIEW : View Document		
	License Expiration date: 2011-5-21 T10:3 Content Expiration date: 2011-5-21 T10:3		
3			
7 <del>9</del> -	OK Conce	el l	
	OK Carte		153.22% (-) (+)

### **4** For MOSS 2010

#### To add the domain user to SharePoint site

- Click Start, and point to All Programs, then click Internet Explorer.
- Type http://SPS-SRV in the address bar, and then click Go. This operation will open the default Office SharePoint Server 2010 site that was created during installation.
- Click Site Actions, and point to Site Settings, and then click People and Groups under the Users and Permissions heading.
- Click **New**, and then click **Add Users**.
- Type domain users' names, such as **Ind1@cpandl.cn;Ind2@cpandl.cn** in the **Users/Groups** box, and then click **OK**. A list of users who have the permissions to use the SharePoint will be displayed.

Select Users	Users/Groups:	
You can enter user names, group names, or e-mail addresses. Separate them with semicolons.	Ind1@cpandl.com	<b>&amp;</b> /
		1

#### To set group permission in SharePoint site

Log on as CPANDL\Administrator.

Click **Start**, and point to **All Programs**, and then click **Internet Explorer**.

Type **http://SPS-SRV** in the address bar, and then click **Go**.

Click Shared Documents and Library page, then click Library Settings button.

Site Actions + 🎲 📝 Browse Page											
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• Click **Permissions for this document library** under Permissions and Management on Customize Documents page.

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Calendar			
Tasks	System Account (SHAREPOINT (system)	User Li	imited Access
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Discussions			
Team Discussion			
Recycle Bin			
All Site Content			

• Return to **Shared Documents** page, log on as Ind1@cpandl.com(one of ADRMS test Members), to download a pdf file to your load host.

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• Open the download pdf file by Foxit Reader, and left-click **View Permission** to see the **RMS Right**.

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#### To restrict the print permissions using RMS

- In the same Office SharePoint Server 2010 site, click Home.
- Click Shared Documents and Library page, then click Library Settings button.
- On the settings page, choose **Information Rights Management** under Permissions and Management.
- Choose Allow users to print documents, and click OK.



 Return to Shared Documents page, for example log on as Ind1@cpandl.com, and right-click a pdf file and choose Save Target AS... to save a pdf file to the local host.

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• Open the download pdf file by Foxit Reader. Left-click **View Permission** to view the RMS Right of this file. Please see the following picture.

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## Chapter 5 - For Exchange 2010

### 4 Getting Started

This section provides everything about getting started with Foxit PDF Secure RMS Protector you'll need to know, including its system requirements, install and uninstall instructions.

Computer	Operating System	Requirement		
ADRMS Server	Windows Server 2008	RMS, Internet Information		
	R2	Services (IIS) 6.0, World Wide		
		Web Publishing Service,		
		Message Queuing (also known		
		as MSMQ)		
DC	Windows Server 2003	Active Directory, Domain Name		
	with SP1	System (DNS)		
ADRMS-DB	Windows Server 2003	Microsoft SQL Server <sup>™</sup> 2005		
	with SP1			
Exchange Server	Windows Server 2008	Exchange Server 2010 and has		
2010	with SP2 or	been added this Server to DC		
Such as named EX01	Windows Server 2008			
	R2			
Client	Win7	Client , Outlook 2010		

#### System requirements

#### **Corresponding permissions of Foxit Reader and Exchange**

Exchange service provides there levels rights: Full control, Change, Read.

Level	Rights of Foxit Reader
Full control	View, Copy, Modify, Print, View Data, Access, Annotate, Fill
	Form, Assemble
Change	View, Copy, Modify, Access, Annotate, Fill Form, Assemble
Read	View

The user can only print the document if the document library IRM settings have been configured to allow document printing.

## Installing Foxit PDF Secure RMS Protector on an Exchange Server

To install Foxit PDF Secure RMS Protector:

- Stop the IIS Admin service: Start > Settings > Control Panel > Administrator Tools > Services > IIS Admin Service > Stop. Close window.
- Run the Foxit PDF Secure RMS Protector Setup program to install the protector on the server.

B Foxit PDF Secure RMS Protector (SharePoint extensions)
Welcome to the Foxit PDF Secure RMS Protector (SharePoint extensions) Setup Wizard
The installer will guide you through the steps required to install Foxit PDF Secure RMS Protector (SharePoint extensions) on your computer.
WARNING: This computer program is protected by copyright law and international treaties.
Unauthorized duplication or distribution of this program, or any portion of it, may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under the law.
Cancel < <u>B</u> ack <u>N</u> ext >

• After installing ,restart IIS, MSExchangeTransport, msftesql-Exchange:

1. Click Start > Run > type "cmd" in the Open line> click OK, and execute the following commands:

net stop MSExchangeTransport

net start MSExchangeTransport

net stop msftesql-Exchange

net start msftesql-Exchange

net start MSExchangeSearch

iisreset

📾 Administrator: C:\Windows\system32\cmd.exe	_ 🗆 🗵
Microsoft Windows [Version 6.1.7600] Copyright (c) 2009 Microsoft Corporation. All rights reserved.	-
C:\Users\Administrator.CPANDL>net stop MSExchangeTransport The Microsoft Exchange Transport service is stopping. The Microsoft Exchange Transport service was stopped successfully.	
C:\Users\Administrator.CPANDL>net start MSExchangeTransport The Microsoft Exchange Transport service is starting The Microsoft Exchange Transport service was started successfully.	
C:\Users\Administrator.CPANDL>net stop msftesql-Exchange The following services are dependent on the Microsoft Search (Exchange) ser	rvice
Stopping the Microsoft Search (Exchange) service will also stop these serv:	ices.
Microsoft Exchange Search Indexer	
Do you want to continue this operation? (Y/N) [N]: y The Microsoft Exchange Search Indexer service is stopping The Microsoft Exchange Search Indexer service was stopped successfully.	<b>–</b>



2. Close the windows.

#### **Uninstalling Foxit PDF Secure RMS Protector**

To uninstall:

- Open the Start Menu > Control Panel->Programs->Programs and Features
- Click the "Foxit PDF Secure RMS Protector" record and then click the "Uninstall" button to uninstall it.

Or you can double-click the PDFProtector.msi setup file that you have used to install Foxit PDF Secure RMS Protector, and then do the followings:

• In the Foxit PDF Secure RMS Protector dialog box, select Remove Foxit PDF Secure RMS Protector

📙 Foxit PDF Secure RMS Protector (SharePoint extensions)						
Welcome to the Foxit PDF Secure RMS Protector (SharePoint extensions) Setup Wizard						
Select whether you want to repair or remove Foxit PDF Secure RMS Protector (SharePoint extensions).						
<ul> <li>Remove Foxit PDF Secure RMS Protector (SharePoint extensions)</li> <li>Remove Foxit PDF Secure RMS Protector (SharePoint extensions)</li> </ul>						
Cancel < <u>B</u> ack <u>F</u> inish						

• Click Finish button to uninstall it completely.

#### **Check the version of Foxit PDF Secure RMS Protector**

 Please navigate to the folder where Foxit PDF Secure RMS Protector installed. Right-click PDFProtector.dll > choose Properties > click the Details tab, then you can examine the version information of Foxit PDF Secure RMS Protector ,as shown:

neral Security	Details Previous Versions				
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Copyright	Copyright (C) 2011 Foxit Corporation				
Size Date modified Language Original filename	2.10 MB 2011/5/19 14:53 English (United States) PDFProtector.DLL				
Remove Properties and Personal Information					

## ♣ Configuring AD • RMS to Integrate with Exchange Server 2010 in a Single Forest

**Note:** If you have configured AD • RMS when you were installing Exchange, please skip this operation.

#### To register a service connection point

- 1. Log on ADRMS server as CPANDL\ADRMSADMIN in the cluster on which you want to register an SCP.
- 2. Open the Active Directory Rights Management Services console.
- 3. Right-click the AD RMS cluster, and then click **Properties.**
- 4. Click the **SCP** tab.

- 5. Select the **Change SCP** check box.
- Click the Set the SCP to current certification cluster option, and then click OK.
- 7. Click **Yes** to confirm.

## To give Exchange servers permissions to access the server certification pipeline

- Log on an ADRMS server as CPANDL\administrator in the AD RMS cluster.
- 2. Click Start, and then click Computer.
- 3. Navigate to %systemdrive%\Inetpub\wwwroot\\_wmcs\Certification.
- 4. Right-click ServerCertification.asmx, and then click Properties.
- In the ServerCertification.asmx Properties dialog box, click the Security tab.
- 6. Click the **Continue** button or the **Edit** button.
- In the Permissions for ServerCertification.asmx dialog box, click
   Add.
- In the Select User, Computer, Service Account, or Group dialog box, click Object Types, and select the Computers check box, then click OK.
- Type Exchange Servers to add the Exchange Servers group, or type the names of the Exchange servers that you want to add, separated by semicolons.
- 10. Click Check Names, and then click OK.
- 11. Under **Allow**, make sure that the **Read & execute** and the **Read** check boxes are selected.
- 12. Click **OK**.

- 13. If the AD RMS Service Group does not appear in the Group or user names list, repeat the steps 6–11 to add it.
- 14. Click **OK** to close all dialog boxes.
- 15. Repeat the steps 1–14 on all other servers in the AD RMS cluster.

#### To set up the Exchange Server super users group

- Log on AD RMS server as CPANDL\ADRMSADMIN, and open the Active Directory Rights Management Services console and expand the AD RMS cluster.
- In the console tree, expand Security Policies, and then click Super Users.
- 3. In the Actions pane, click Enable Super Users.
- In the results pane, click Change Super User Group to open the Super Users properties sheet.
- In the Super user group box, type the e-mail address of the designated super users group, or click Browse to navigate through the defined users and groups in the directory.(Such as SuperRMSAdmin@cpandl.com)
- 6. Click **OK**.

#### To set InternalLicensingEnable true by ExchangeManagement Shell

- 1. Log on as **CPANDL\Administrator** to **EXO1**
- Navigate to Start->All Programs->Microsoft Exchange Server
   2010->Exchange Management Shell
- 3. Type "Get-IRMConfiguration"

Machine: EX01.cpandl.com	
Tip of the day #47:	
You can control which features pe:	are available to Outlook Web Access users )
Set-OwaVirtualDirectory "OWA (	(Default Web Site)" -ContactsEnabled \$True -
UERBOSE: Connecting to EX01.cpa UERBOSE: Connected to EX01.cpan [PS] C:\Windows\system32>Get-II	andl.com adl.com. RMConfiguration
InternalLicensingEnabled ExternalLicensingEnabled JournalReportDecryptionEnabled OWAEnabled SearchEnabled TransportDecryptionSetting ServiceLocation PublishingLocation LicensingLocation	: False : False : True : True : True : Optional : : : {}
[PS] C:\Windows\system32>_	

- 4. Type "Set-IRMConfiguration -InternalLicensingEnable \$true" to enable licensing.
- 5. Type " Get-IRMConfiguration " again ,to check InternalLicensingEnalbe is true.



### Working with Foxit PDF Secure RMS Protector

- 1. Log on as CPANDL\Administrator to EX01
- 2. Open the Exchange Management Shell.
- 3. Enter the following task and parameters:

New-TransportRule -Name "Test Transport Rule for Encryption" -Enabled \$true -

SubjectOrBodyContainsWords "secret" - ApplyRightsProtectionTemplate "Do Not Forward"



4. Log on as CPANDL\test to **Client**, and open **Microsoft Outlook 2010**, new an Email (for example, send an e-mail to emily1@cpandl.com). The Email includes the PDF attachment.



And then click Send.

5. Log off and log on as CPANDL\emily1 to the Client

6. Open **Microsoft Outlook 2010.** In the inbox, we can see the email which has been tested to send.

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8. Double click the pdf attachment to open it. We can see the permission shown below: not allowed to be printed, copied, or accessed.

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	The following users have permission to access this document:						
	User RMS Right						
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	PDF Rights:						
	OWNER : Document owner						
	VIEW RIGHTS DATA : View other users right						
	PRINT HIGH : Print with high resolution						
	✓ FILL FORM : Fill in a form						
	ANNOTATE : Comment in the document						
	ASSEMBLE : Manage pages and bookmarks						
	MODIFY : Modify document						
	EXTRACT ACCESS : Enable text access for screen reader devices for the visually impaired.						
	EXTRACT : Extract the contents of the document						
	V VIEw : view Document	-					
	License Expiration date: Unlimited Content Expiration date: Unlimited	89% - (Monday, May 16, 2011					

## Chapter 6 - FAQ

## **1.** In the SharePoint environment, do we need to perform iisreset after installing the Foxit PDF Protector?

Yes. Foxit PDF Protector will not work immediately when it is installed. Please perform **iisreset** to ensure that the SharePoint server invokes Foxit PDF Protector.

## 2. Why is the PDF downloaded from the SharePoint Document Library still unprotected after installing the Foxit PDF Protector?

First, check that the IRM protection rules have been configured in the **SharePoint Document Library**. For example, ([Library Name]->Setting->Information Rights Management Settings->Restrict permission to documents in this library on downloads). Then, clear your browser's Temporary Internet Files. For example, (IE8: Internet Options->General->Delete->check Temporary Internet files->click delete).

## 3. Why doesn't the Foxit PDF Protector work after being used for some period of time?

Because you can only use the Free Trial version for 30 days. If you want to continue using the Foxit PDF Protector, please contact us by sending an email to <u>sales@foxitsoftware.com</u> to get the formal product license.

#### 4. I got the authorized license file. How can I use it?

Please copy the license file to the same folder where you installed Foxit PDF Protector.

**Note:** Please ensure that all the users in the domain have the basic permission to "Read" and "Read & Execute", or the license file may not work.

## **Contact Us**

Feel free to contact us should you need any information or have any problems with our products. We are always here, ready to serve you better.

- Office Address: Foxit Corporation 42840 Christy Street. Suite 201 Fremont CA 94538 USA
- Mailing Address: Foxit Corporation 42840 Christy Street. Suite 201 Fremont CA 94538 USA
- Sales:

1-866-MYFOXIT or 1-866-693-6948 (8AM-5PM PST Monday - Friday) 510-438-9090 (8AM-5PM PST Monday - Friday)

• Support:

1-866-MYFOXIT or 1-866-693-6948(24/7)

- Fax: 510-435-9288
- Website: www.foxitsoftware.com
- E-mail:

Sales and Information - <u>sales@foxitsoftware.com</u> Marketing Service - <u>marketing@foxitsoftware.com</u> Technical Support - <u>support@foxitsoftware.com</u> Website Questions - <u>webmaster@foxitsoftware.com</u>